

**Minutes
Town of Clifton
Regular Town Council Meeting
April 9, 2015
7:00 p.m.**

Members Present

Felix Callicotte, Mayor
Luis Montoya, Vice Mayor
Barbara Ahmann, Council Member
Ray Lorenzo, Council Member
Roy Tyler, Council Member
B. Waddell Reyes, Council Member
Ray West, Council Member

A quorum was present.

Call to Order: The meeting was called to order by Mayor Felix Callicotte followed by the Pledge of Allegiance.

Call to the Public: Representing the South Eastern Arizona Memory Disease Support Services was Mr. Frank Granberg. He provided information regarding support to families who are currently dealing with the effects of alzheimer's. Support groups meet at the Clifton Public Library under the direction of the local representative, Annette Newman. Mr. Granberg provided an informational flyer on the organizations services.

Jeanette West, speaking on behalf of the Business Association of Chase Creek Arizona (BACA), expressed her opposition of the proposed lease agreement between the Town of Clifton and Kiehne, aka Centerfire Inns.

Steve Ahmann also expressed his concern on the proposed lease and the possible visibility effect to the planned kiosk as part of the Nature/Birding Trails project.

Daniel Cervantez commended local law enforcement on their timely response to recent power line damage caused by Vista Recycling in the Comb Street neighborhood.

Fire Chief, Peter Ortega provided an update on the status of the recently purchased used fire truck. Currently the unit is at United Fire Equipment Company undergoing the repairs as disclosed at the time of purchase. Tentative scheduled delivery date is May 1, 2015.

Council Reports: Vice-Mayor Montoya acknowledge receipt of the town's fiscal year 3rd quarter financial report from staff as requested during the last meeting.

Council member Lorenzo mentioned that ADOT had installed the "Sheep" caution signs as had been requested by the Town.

Consent Agenda: Council member Ray West made a motion to accept the following items listed:

1. Approval of the March 12, 2015 Regular Meeting Minutes and March 10, 2015 Special Session Minutes; (with corrections as noted)
2. Receive Department Reports;
3. Approval of March 2015 Demands.

Second to the motion was made by Council member Ray Lorenzo. Motion carried.

Old Business:

Discussion and/or action to authorize the Mayor to execute a Property Lease Agreement between the Town of Clifton and Mr. Kiehne regarding the Veteran's Park-Parking Lot:

Members of the Council were provided with a lease as reviewed by the town's legal counsel. Mr. Schempf suggested that council consider adding a clause prohibiting tank trucks from parking on the property, although hazardous materials is already addressed in the document.

Council member Tyler stated that he is encouraged to support this request in terms of economic development as well as supporting a local business who has sustained their services for many years. He also clarified the intent of the lease is to handle overflow parking for Rode Inn patrons.

Council member Reyes stated that she had monitored the property as to whether it is currently being used by locals to park and determined that it is indeed utilized in the early morning hours.

Vice-Mayor Montoya questioned if the current property is established "Public Parking" what is the need for a lease?

Council member West stated that although Mr. Kiehne and Mr. Lynn did not negotiate parking as business neighbors this proposal is not in the best interest of the citizens of Clifton.

After a lengthy discussion on the proposed lease, Council member Lorenzo made a motion to table the item and review in work session at a later date. Second to the motion was made by Council member Reyes.

Council members in favor of the motion were Lorenzo, Reyes, Ahmann, Callicotte and Tyler.

Opposing the motion were Council members Montoya and West.

Motion carried.

New Business

Discussion and/or action to initiate the bidding process for computer software for the Clifton Police Department specifically: Report Manager System(RMS)/Computer Aided Dispatch (CAD): Representing the Clifton Police Department was Chief Negrete and Administrative Assistance Delfina Pilgrim who provided details on the history and current issues affecting the software used by the department to document and track all essential activity. This software tracks dispatch calls, police reports etc. They explained that the current software, CrimeStar, which was purchased in 2005 is no longer supported or provided updates. Essential data has been lost due to the unavailability of program updates. Fortunately, hard copies of reports and other information are available. The estimate cost of a new software programs is approximately \$10,000.00

Council member B. Waddell Reyes made a motion to initiate the bidding process for computer software for the Clifton Police Department. Second to the motion was made by Council member Barbara Ahmann. Motion carried.

Discussion and/or action to approve Resolution No. 2015-01: Adopting a Fair Housing Policy, making known its commitment to the principle of Fair Housing and describing actions it shall undertake to affirmatively further fair housing: Town Clerk Espie Castaneda read the title of the Resolution. Motion to approve Resolution No. 2015-01: Adopting a Fair Housing Policy was made by Vice-Mayor Luis Montoya. Second to the motion was made by Council member Ray West. Motion carried.

Discussion and/or action to award the bid for roof repair projects at Town Hall and Splash Pad Restrooms: Town Manager John Schempf explained that the only 1 bid had been received. He explained that this contractor had previously repaired the roof over the fire station at no cost.

Vice-Mayor Montoya questioned the terms of the warranty on the Duro-Last material proposed as the final application to the roof. Additionally, he questioned whether the funding was available in the town's budget.

Mr. Schempf assured the Vice-Mayor that the cost of the repair was covered in the current year's budget.

Council member Ray West made a motion to award the bid for the roof repair to Rodriguez Construction Inc. in the amount of \$63,595.00 and to provide that the contractor provide a warranty breakdown. Second to the motion was made by Council member Roy Tyler. Motion carried.

Discussion and/or action to award the bid for Legal Services - Indigent Defense : Mr. Schempf reported that only 1 bid had been submitted by Josi Y Lopez. Her proposal was to provide the service for \$2,000.00 per month.

Motion to award the bid to Josi Y. Lopez for indigent defense representation was made by Vice-Mayor Luis Montoya. Second to the motion was made by Council member Ray West. Motion carried.

Discussion and/or action regarding the May 2nd Events:

Clifton Splash Park Opening Celebration: Council member Ahmann who initiated the event provided an update on the vendor participants and entertainment which will be funded by the Arizona Commission on the Arts Grant. She informed the council that the event is free to the public.

May Festival: No representative was available to provide information.

Discussion and/or action to designate representatives to negotiate a contract with the new Town Manager: Town Manager, John Schempf explained that the council has now reached a point in the Town Manager search process whereby they have ranked the top three candidates. However, the next step would be to make an employment offer and possibly negotiate with 1st choice candidate.

Council member Ray West made a motion to authorize the Mayor and the Vice-Mayor to handle the negotiations. Second to the motion was made by Council member Ray Lorenzo. Motion carried.

Discussion regarding the FY 2015/2016 Budget: Town Manager Schempf explained that the financial report provides the budget activity as of the Fiscal Year's third quarter.

Of particular concern were the grant funds which are still unexpended as of this report. Also noted was the General Fund Fire Department and Magistrate budgets which are above the 75% bench mark.

Manager's Report: Mr. Schempf provided information on the following activities/projects:

*Splash Pad Project is on schedule and the town is currently seeking bids for the landscaping site work and restroom remodel. Also mentioned a sink hole in the parking area of the swimming pool.

*Simon Sewer Maintenance has been video taping the interior sewer main on Park Avenue and South Street to "Paradise" lift station in preparation to bid for relining. These two areas have been deemed as critical areas.

*The Ward Canyon Concrete Road Repair is scheduled to begin April 23 pending the issuance of the ADEQ permit.

*Update on the sewer customer comparison project involving Morenci Water & Electric customer list and notified the council that two potential sewer terminations have been scheduled for non-payment.

*Referring to the Zorilla St. Bridge Grant, Southwest Gas will be their inactive utility line.

*Notified the Council that the Library building has mold and termite issues.

Executive Session: At approximately 9:00 p.m. Council member Barbara Ahmann made a motion to convene into executive session. Second to the motion was made by Council member Ray Lorenzo. Motion carried.

At approximately 9:15 p.m. Vice-Mayor Montoya made a motion to reconvene to regular session, second by Council member Ray West. Motion carried.

Adjournment: Motion to adjourn was made by Council member Roy Tyler. Second to the motion was made by Council member B. Waddell Reyes. Motion carried.

Meeting adjourned at approximately 9:15 p.m.